



The Lower East Side Ecology Center has pioneered community-based models in urban sustainability since 1987. We provide unique e-waste and composting services, environmental stewardship opportunities, and educational programming to all New Yorkers to create an equitable, resilient, and sustainable city.

THE POSITION: Part-time E-waste Associate

We are looking for dedicated, dependable staff to work weekend shifts, both Saturdays and Sundays, at our pop-up e-waste events, which are held on weekends from 10am to 2pm. Set up starts at 9am, and break down finishes by 2:30pm.

Since events take place in hard-to-reach locations across the city, travel to event locations can be difficult. We expect a punctual arrival at 9am to set up each event. If needed, we offer transportation to the events from the Lower East Side, departing at 8am.

The E-waste Associate will work as part of a small team to set up event materials, such as pallets, and an outreach table. Candidates should enjoy communicating with the public, answering questions about e-waste and other waste disposal questions, and working within a small operations team.

Candidates for this position need to be reliable and excited about responsible e-waste disposal, and comfortable working outdoors in all weather conditions during Saturday and Sunday shifts.

PRIMARY RESPONSIBILITIES

- Receiving e-waste from participants, including unloading materials from vehicles.
- Sorting e-waste and ensuring that only acceptable materials are dropped off
- Palletizing and shrink-wrapping incoming materials to ensure safe handling
- Share resources with participants regarding electronic waste recycling policies
- Publicly represent the organization and answer questions from the public about our programs and overall recycling and sustainability
- Staffing events on Saturday and Sunday from 9am to 2:30pm in all weather conditions

CORE SKILLS AND EXPERIENCE:

- Highly dependable, reliable, and punctual - this is a must!
- Ability and willingness to do physical labor and stand for extended periods of time
- Ability to lift 50 pounds and unloading materials from cars and carrying materials short distances
- Willingness to work outdoors on weekends in all weather conditions

- Comfortable traveling to events across the city
- Public-facing customer service

ADDITIONAL SKILLS AND EXPERIENCE PREFERRED:

- Bilingual skills
- High School Diploma or Equivalent
- Valid Driver's License and comfort driving large vans or trucks in NYC

COMPENSATION AND BENEFITS:

This is a weekend, part-time position 16 hours/week, \$21 - \$25/hr depending on experience

HOW TO APPLY:

Qualified candidates should submit a resume and cover letter. Application materials should be combined into a single pdf file and sent to info@lesecologycenter.org with "E-waste Associate - YOUR NAME" in the subject line.

Deadline to apply: March 23, 2025

No phone calls, please.

The Lower East Side Ecology Center does not discriminate on the basis of race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, marital status, age, veteran status, or physical or mental disability.